

***NATIONAL MARINE FISHERIES SERVICE POLICY DIRECTIVE 30-109***  
***MARCH 18, 1996***

***Administration and Operations***

***INCLUSION OF ADDRESSES AND TELEPHONE NUMBERS IN THE CODE OF  
FEDERAL REGULATIONS***

**NOTICE:** This publication is available at: <http://www.nmfs.noaa.gov/directives/>.

**OPR:** F/

**Certified by:** F/

**Type of Issuance:** Renewal (01/06)

***SUMMARY OF REVISIONS:***



UNITED STATES DEPARTMENT OF COMMERCE  
National Oceanic and Atmospheric Administration  
NATIONAL MARINE FISHERIES SERVICE  
Silver Spring, Maryland 20910

MAR 18 1996

MEMORANDUM FOR: Regional Directors  
Office Directors  
FROM: Gary C. Matlock  
Program Management Officer  
SUBJECT: Policy on Inclusion of Addresses and Telephone  
Numbers in the Code of Federal Regulations (CFR)

Given the agency's major efforts in regulatory elimination and consolidation, now is an opportune time to revise the way names, addresses, telephone numbers, fax numbers, and similar information is handled in the CFR. In order to minimize the need to amend regulatory text to reflect changes in locations and personnel, and to standardize NMFS' regulations, the following policy applies:

1. Such specific information should be eliminated from the CFR to the maximum extent possible. To codify such material means that any change in that information requires a regulatory amendment (i.e., technical amendment) to revise it. Failure to amend the regulations in a timely manner results in the public having erroneous and potentially useless or confusing information.
2. The only place in Magnuson Act regulations that addresses should appear is in 50 CFR part 600. A proposed rule to consolidate the general provisions in current parts 600 through 621 into part 600 is being drafted and should be published within the next few weeks. The terms "Regional Director" and "Science and Research Director" ("Science Director") will be defined in part 600 and addresses provided there (no names or telephone numbers). In each of the consolidated regional regulation parts, the terms should be defined (without addresses) to refer to part 600. For example:

Regional Director, for the purposes of this part, means the Director, Southeast Region, NMFS (see table 1 to § 600.XXX).

[Table 1 in § 600.XXX will contain the title and address of the "Director, Southeast Region, NMFS".]

cc: F/CM2 - Tucker, Millikin, Leedy, Hays, Gorrell, Darcy; GCF;  
F/CU; F/CM1; F/CM4

F/CM2:GHDarcy:713-2341:03/11/96:ghd (d) (G:\FCM-J\ADDRESS.CFR)  
Revised:03/12/96:pab (f) Revised:3/19/96:mjv



3. Any necessary addresses for international regulations should appear in 50 CFR part 300. A proposed rule to consolidate all of NMFS' international regulations into part 300 is being drafted; the final rule should be published by June 1, 1996.

4. For other regulations, such as those issued under the Endangered Species Act or the Marine Mammals Protection Act, the CFR should include only those addresses that are absolutely necessary, and they should appear in a single place in the regulations.

5. It will be the responsibility of the F/CM Regulations Unit to make technical changes to the CFR to update addresses, as necessary. It will be the responsibility of the appropriate Regional or Headquarters Offices to make such changes known to the Regulations Unit in a timely manner.